**Jonesboro Public Schools**

**Annie Camp Junior High School**

**SCHOOL PARENT INVOLVEMENT PLAN**

**2015-16**

**District:**  Jonesboro Public Schools -- 1608000

**School Improvement Status**: Needs Improvement \_\_\_\_

**Grade Levels**: 7-9

**Parent Involvement Coordinator**: Martha Hubbard

**Schoolwide Title I Program**: Yes

**Percent Free and Reduced Meals**: 73%

**Parent Involvement Committee Members:**

|  |  |  |
| --- | --- | --- |
| **First Name** | **Last Name** | **Position** |
| Allison | King | President |
| Jolina | Brown | Vice-President & Athletics |
| Christi | Mattix | Treasurer |
| Marcie | Cheatham | Secretary |
| Martha | Hubbard | PI Coordinator |
| William | Cheatham |  |
| Amy | Ezell |  |
| Jackie | Carter |  |
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1. **List various communication strategies used in your school to provide additional information to parents and to increase parental involvement in supporting classroom instruction.**

* *JPS has created a Web site where ACJHS may house classroom Web sites for each teacher. Homework assignments and pertinent classroom information will be available on classroom Web sites. Also, parents can access their child’s grades using a PIN number they received at the beginning of the school year. Parents may use e-mail to communicate with members of the school staff.*
* *Provide Family Information Kits to parents.*

*-Information included will be general information about AC, a welcome letter from the principal, ways for parents to become involved, remote access instructions, calendar of events, faculty/staff information, and PAC information.*

*-Kits will also be available upon new student registration.*

* *Teachers will routinely contact parents on an individual basis to communicate about their child’s progress.*
* *ACJHS will provide to parents grade notices (IPR) every two weeks with information regarding their child’s academic progress.*
* *Annie Camp will send information home with students, post notices on school marquees and school website, mail necessary information through the Parent Center, and make an AlertNow about needed information.*

1. **List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parental involvement and build staff and parent capacity to engage in these types of efforts. (Must include the 2 state mandated parent/teacher conferences each year.)**

* *ACJHS will continue to provide two conferences (one in the fall and one in the spring) that include parents/guardians and teachers. The conferences will be held to strengthen communication between parent/guardian and educator for the betterment of the student’s education. Teachers will hold these conferences individually with parents of children in their classrooms to discuss the student’s test scores, the students’ grades, and the interventions teachers are using to assist the child in reaching achievement goals. Parents will be encouraged to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures.*
* *ELL translators for parents, advisors, and students will be provided to better communicate this customized plan.*
  + *The meetings will be held from early afternoon into evening to better accommodate parents.*
* *Mr. Cheatham will hold a meeting in the cafeteria September 18 at 12:00 P.M. to inform parents about the school’s participation in the Title I program and to encourage parents to be involved with reviewing and revising of the School’s Title I Plan, Parental Involvement Plan, and the school compact.*
* *Annie Camp will encourage parents in the following types of roles and activities to increase their involvement and support for student learning:* 
  + *Craft Lunch Assistant*
  + *Mentor*
  + *Tutor*
  + *Awards day presentation*
  + *Orientation presentations*
  + *Open House*
  + *Parent-school organization*
  + *Red Ribbon week*
  + *Choir concerts*
  + *EAST Conference Volunteers*
  + *EAST Student Training Conference Volunteers*
  + *Various committees*
  + *Keystone Guest Speakers*

1. **How will your school provide information to parents about volunteer opportunities (must include state mandated parent training)?**

* *STATE REQUIREMENT – ACJHS will provide instruction to a parent on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation: role play and demonstration by trained volunteer, the use of and access to the Department of Education website tools for parents, assistance with nutritional meal planning and preparation and other strategies or curricula developed or acquired by the school district for at-home parental instruction approved by the Department of Education.* 
  + *Parent Center Books/Videos Examples*
    - *Helping Children Overcome Learning Difficulties*
    - *Raising Self-Reliant Children*
    - *Parenting Gifted Children*
    - *Helping Children Overcome Learning Disabilities*
    - *Parenting Your Child To Succeed*
    - *Nutrition: Understanding Eating Disorders*
    - *Fit for Life: Eat Right and Exercise*
* *STATE REQUIREMENT (Staff Development) The State Board of Education’s Standards for Accreditation of Arkansas Public Schools and School Districts shall require no fewer than two (2) hours of professional development for teachers designed to enhance the understand of effective parental involvement strategies. No fewer than three (3) hours of professional development for administrators designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation.*
* *The school will provide opportunities for parents and community members to support the instructional program through such programs Career Shadowing Day, guest speakers, Scholastic Book Fair, etc.*
* *The school will provide a list of volunteer opportunities and solicit ideas for other types of volunteer efforts through a survey.*
* *Annie Camp Junior High will help provide a smooth transition from one school to the next by raising parent awareness of procedures and related activities through an Open House.*

1. **How will your school work with parents to create a School-Parent-Compact?**

*ACJHS staff, parents, and students have developed a school-parent-student compact. This compact outlines how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state’s high academic standards. All stakeholders sign the compact.*

1. **How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?**

* *STATE REQUIREMENT – To take advantage of community resources, the school shall consider recruiting alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement.*
* *STATE REQUIREMENT - The school shall enable the formation of a Parent Teacher Association or organization that will foster parental and community involvement within the school.* 
  + *Parent And Community (PAC)*
* *The school will involve parents on school improvement planning committees.*
* *The school will ask parents to serve on curricular and instructional review committees. To support this process, the school will offer both school staff and parents training on how to contribute to this process in a meaningful way.*
* *The school will engage parents in decision making about the allocation of its Title I, Part A funds for parental involvement.*
* *Parents will be made aware of the following: Parents Right to Know, Annual Report Card, Individual Student Assessment Report, Progress Review, Written State Compliant Procedures, Parental Communication and meaningful participation of disabled parents.*
* *ACJHS will use assessment results to communicate to parents about student's present level of educational performance during annual review conference.*

1. **How will your school provide resources for parents?**

* *STATE REQUIREMENT – Include in the school’s policy handbook the school’s process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions.* 
  + [*http://www.jonesboroschools.net/view/61*](http://www.jonesboroschools.net/view/61)
* *STATE REQUIREMENT – The principal of each school in a school district shall designate (1) certified staff member who is willing to serve as a parent facilitator.*
  + *ACJHS houses a parent center with a parent facilitator, Martha Hubbard, to provide the necessary resources to support parental assistance both in the classroom as well as in the home.*
* *STATE REQUIREMENT - ACJHS will distribute Informational packets each year that include a copy of the school’s parental involvement plan, recommended roles for parents/ teachers/students and school, suggestions of ways parents can become involved in their child’s education, parental involvement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate (notes, phone calls, e-mail…). A Parental Involvement Plan will also be sent home separately with a note that must be signed by the parent and brought back to the Parent Center.*
* *STATE REQUIREMENT - To promote and support responsible parenting, ACJHS shall, as funds are available: Purchase parenting books, magazines, and other informative materials regarding responsible parenting through the school library, advertise the current selection, and give parents the opportunity to borrow the materials for review.*
* *Parents may check out materials, use the computer to check grades, and visit educational Web sites. A suggestion box will also be available for parental input.*
* *ACJHS has created a parent center located in the media center.*

1. **How will your school engage parents in the evaluation of your parental involvement efforts?**

*ACJHS will engage parents in the annual evaluation of the Title I, Part A Program’s parental involvement efforts through an annual evaluation using a comprehensive needs assessment filled out by teachers, parents and school staff. At conferences, a suggestion box will be provided to evaluate the effectiveness of the Parent Center, parent nights, and parent/teacher conferences.*

1. **How will your school use the parent interest surveys to select, plan and implement parental involvement activities that will be offered throughout the year?**

* *STATE REQUIREMENT – Sponsor seminars to inform the parents of high school students about how to be involved in the decisions affecting course selection, career planning, and preparation for postsecondary opportunities.*
* *All parents of 9th grade students were invited to attend an informational meeting at Jonesboro High School regarding information about 10th grade Pre AP classes.*
* *Letters were sent out to parents with instructions for on-line registration. The letters included contact information for both ACJHS counselors in case help was needed for the process.*
* *ACJHS will ask parents to fill out a parent interest survey. The purpose of the survey is to get information from parents concerning the activities they feel will be most beneficial in the efforts to support their child academically. The survey will be sent out through an email to all parents, posted on the ACJHS Facebook page, and tweeted out on Twitter.*
* *ACJHS will use the results of the parent interest survey will be used to plan the parental involvement activities for the year.*
* *ACJHS will evaluate the activities that were suggested by the parents at the end of the year as part of the annual parental involvement plan evaluation.*

1. **When will your school plan the Annual Title I Meeting that must be conducted separately? (It CANNOT be held in conjunction with any other meetings or activities.)**

* *The school will conduct an Annual Title I Meeting September 18, at 12:00 P.M. in which Mr. Cheatham will be responsible, for parents of the students who participate in the Title I, Part A Program. The agenda, sign-in sheets, and minutes will be kept in the media center.*